

Ava Bleistein

Arrington, TN, 37014

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Email:

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Professional Summary

Dedicated Media and Entertainment individual focusing on working in the media industry. Works efficiently in both hierarchical and matrixed organizations. Adapts easily to change. Strong communication skills and comfortable speaking in public environments. Receives and responds well to criticism. Critical thinking skills allows for finding solutions for difficult situations or problems.

Education

- BS in Video and Film Production Murfreesboro, TN 3.69 GPA
- Minor in Journalism
- Middle Tennessee State University Dec, 2020
- Earned Dean's List Status all four years
- Key course work: Post-Production (Video and Sound Editing), Videography, and Screenwriting
- Coursework Video and Audio Edits: <https://avableistein.wixsite.com/mysite/projects>

Highlights

- Proficient with Adobe Premiere Pro, Microsoft Word, Outlook, and Photoshop
- Knowledge of the animation process
- Worked as Script Supervisor in three student films
- Worked as a Boom Operator in two student films

Work History

SCORE (Service Corps of Retired Executives) Summer Intern 06/2018 - 09/2018
SCORE Nashville Chapter Nashville, TN

- Helped coordinate and execute SCORE events: Meet and Greets and Business Events
- Reached out to SCORE clients and mentors about new SCORE opportunities such as social media and marketing
- Helped lead the new SCORE social media initiative:
 - Created and ran Nashville SCORE's YouTube channel
 - Edited over fifty SCORE videos for the Nashville SCORE website and YouTube channel
 - Recorded videos of a variety of SCORE clients and mentors throughout the summer

Stock Lead

10/2020 - Present

OFFLINE by Aerie

Franklin, TN

- Promoted to Stock Lead from Stock Associate
- Responsibilities as Stock Lead: Coordinating the Stock Associates daily work duties, transfer out old merchandise, receive and process new shipment, organize the warehouse and storage
- Restocked the stock room and the sales floor
- Keep the warehouse clean and presentable

**Sales Associate
Justice**

**10/2019 - 01/2021
Franklin, TN**

- Sold and promoted new items
- Worked the register efficiently and signed up customers for membership deals
- Restocked the stock room and the sales floor
- Kept the sales floor clean and presentable
- Worked with customers to help them find the exact product they were looking for

**Youth Intern
Christ United Methodist Church**

**05/2017 - 08/2018
Franklin, TN**

- Lead different workshops, events, and seminars for the church
- Helped plan and coordinate events, activities, and long term mission trips
- Chaperoned and led eight mission trips around the country
- Worked with youth from ages twelve to eighteen on improving their leadership skills
- Developed relationships with the youth and their adult figures
- Created and lead team building activities
- Settled disputes between youth calmly and quickly