

Andie Bradley

Experienced assistant editor and coordinator who works closely with all post production departments to deliver high quality scripted and unscripted content.

Nashville, TN
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EXPERIENCE

Jupiter Entertainment

Assistant Editor — MAY 2023 - PRESENT

- Builds A-Cuts and promotional materials for episodic documentary series
- Handles up-res of offline sequences, maintains footage trackers, project organization and drive checks, builds text-on-screen
- Conforms episodes for master delivery to 20+ networks including Disney Plus, Peacock, Oxygen, Discovery ID, WE TV, and TVOne
- Color-corrects international versions of episodes to assure consistency with domestic versions

Post Online Coordinator — JULY 2021 - MAY 2023

- Successfully created and implemented a process workflow to streamline material transfers from Offline to Online edits
- Oversaw assistant editors, departmental bibles, and schedules

Deliverables Quality Control Technician — OCTOBER 2020 - JULY 2021

- Ensured master programs met broadcast standards before delivering to various networks, in addition to other required deliverables

Life Song Church — Production Team Member — AUGUST 2024 - PRESENT

- Operates ProPresenter to provide a seamless production, displaying lyrics, sermon notes, and other media
- Manages livestream switcher for at-home viewers

Knoxville Christian Arts Ministries

Orchestra Member — JANUARY 2019 - JUNE 2023

- Second violinist for prison ministry group

Production Assistant, Lost and Found — OCTOBER 2020

- Filled various roles on the set of motion picture *Lost and Found* including audio recording and slating

Knoxville Community Media — Intern — MARCH 2020

- Wrote, produced, and edited a promotional video for KCM's *Treasure Hunt* program

Pellissippi State Community College

Video Production Technologies Workstudy — AUGUST 2018 - DECEMBER 2019

- Shot promotional videos and performed administrative tasks for the Program Coordinator

Production Assistant — NOVEMBER 2018

- Set up cameras, lights, and props for an educational video shoot

Calvary Pictures — Production Assistant — MAY 2017 - JULY 2017

- Organized talent and extras, performed lock-ups, stood-in for talent for the motion picture *Indivisible*, released in 2018

SOFT SKILLS

Adaptable
Attention to Detail
Creative Thinker
Fast Learner
Organizer
Problem Solver
Team Player

TOOLS

Avid Media Composer
DaVinci Resolve
Adobe Premiere Pro
Final Cut Pro
Adobe After Effects
Baselight - Filmlight
Adobe Photoshop
ProPresenter
Switcher Cast
Smartsheet
ClickUp
Microsoft Office

ACHIEVEMENTS

Won *Most Creative* for short film in 2025

Awarded Dean's List at Pellissippi State 3 of 4 years

EDUCATION

Pellissippi State Community College, Knoxville, TN

Associate of Applied Science
Video Production Technologies