

# Kyler J. Weir

## Production Assistant

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### OBJECTIVE

Production assistant with experience on scripted, unscripted, and live-event projects across East Tennessee and Western North Carolina. Reliable, organized, and eager to continue building hands-on production and office experience while supporting crews in fast-paced environments.

### EDUCATION

**University of Tennessee; Knoxville, Tennessee**

B.A. Cinema Studies | Minor in Business Administration

### PROFESSIONAL EXPERIENCE

**Assistant Director/Producer/Assistant Editor**

**Video Poetry Club (Independent Film Collective)**

April 2024-Present | Johnson City, TN

- Assist with shot lists and daily schedules to support efficient on-set workflows
- Manage basic equipment logistics, including setup and inventory accountability between shoots
- Coordinate shoot dates and locations, ensuring personnel and production needs are met
- Maintain project budgets using Microsoft Excel and Google Sheets
- Support and supervise production assistants, communicating daily objectives and assisting as needed

#### **Selected Projects:**

*Vlog III: Assistant Director/Producer (2025)*

*Vlog II: Assistant Director/Producer/Assistant Editor (2025) - In Post Production*

*Vlog I: Assistant Director/Producer/Assistant Editor (2026) - In Post Production*

#### **Production Assistant**

*Puppy Bowl XXII + Mariott Bonvoy (Promo) (CarryOn Production House)*

Dec 4-5, 2025 | Knoxville, TN

#### **Production Assistant**

*Christmas Traditions Unwrapped With Kimberly Schlapman (ITV USA)*

Nov 7-8, 2025 | Sevierville, TN

#### **Production Assistant/Runner**

*ESPN College Game Day (Ming Entertainment)*

September 12-13, 2025 | Knoxville, TN (UTK Vs UGA)

**Field Production Assistant**

*Redneck Brawl* (ITV USA)

August 15-16, 2025 | Johnson City, TN

**Production Assistant/Runner**

*ESPN College Football* (Ming Entertainment)

September 18-19, 2024 | Boone, NC (App State Vs Southern Alabama)

**Production Assistant**

*Jackson Theatre Restoration Project Documentary* (DV Entertainment)

July 2, 2024 | Jonesborough, TN

**ADDITIONAL WORK EXPERIENCE****Food Service - Coffee Shops**

Barista/Lead Barista/Assistant Manager

2021-Present | Knoxville, TN; Johnson City, TN

- Worked consistently in fast-paced, high-volume environments
- Promoted into leadership roles including training, inventory, and shift coordination
- Maintained organization, communication, and workflow during peak hours